

# **ALFA** for agents

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# **Disbursements Accounting (AIDA)**

### Automating and streamlining your disbursement accounting process



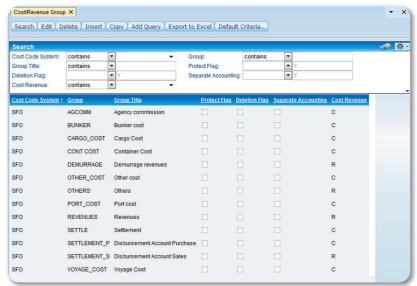
AIDA is an integrated disbursement accounting system. It will consolidate all your revenues and costs to generate a disbursement account report for each of your principals in a format of their choosing. It will also manage your cash receipting and pass all transaction information to your central accounts package.

#### Managing your principals

Recognising that each of your principals is using different charts of accounts, AIDA allows the setting of individual rules for each principal. This enables you to maintain your own internal accounting requirements whilst meeting the demands of your various principals. AIDA will automatically switch codes allowing you to work for a range of principals and provide them with regular reports in a format of their choosing.

#### Revenue and cash receipting

As AIDA is tightly integrated with your commercial applications it will post revenues against the correct voyage account and apply the appropriate revenue codes for each principal. This occurs automatically for all principal related invoices or credit notes. Received payments are registered against each voucher and receipts can be easily issued.





Controlling surcharges

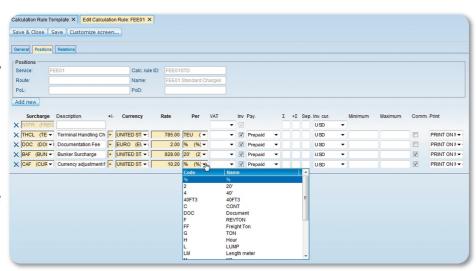
# **Disbursements Accounting (AIDA)**

#### Disbursements

Supplier invoices are automatically posted against the correct voyage account and cost code. To minimise the workload, invoices may also be imported through an interface into AIDA.

#### Disbursement accounts

AIDA will consolidate all your revenues and costs to generate the daily disbursement account report for each port call. Pro-forma disbursement accounts are created and, once finalised, are archived for immediate recall. All disbursement accounts will be consolidated into the statement of account for your principals.



Managing costs and revenues

#### Interface with your accounting package

Recognising that your central accounts package is a core business resource, we will ensure that AIDA integrates directly with this important application. Through an intelligent interface, AIDA will facilitate the flow of data such as debit and credit notes and received payments to eliminate the need for duplication.

#### Management reporting

Maintaining an overview of your accounting data is important and AIDA allows a wide-range of reports to be created and displayed. Outstanding freights, expenses, received debit notes and weekly/monthly evaluations of each vessel or voyage are just a few examples of AIDA's capabilities.

## **Business Benefits**

- Simplification of the disbursement account and statement of account for your principals
- Follow the cost and revenue code structure of your principals
- Input and process all incoming and outgoing invoices and credit notes
- Integrated information flow from commercial to disbursement account and your central accounts package.

### **Key Features**

• Cost code system by principal



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